

Coaches Checklist for Athletic Participation

1. Hand out UHSAA try-out consent forms

Before you hand out participation packets or print them off the website the following must be completed.

2. Have athlete hand in the receipt for the participation and uniform rental fees.
3. Have athlete give you a copy of the last quarter's report card and GPA.
4. Have athlete return the UHSAA try-out consent form.

At this point you would hand out or have athletes print off the participation packet.

5. Have athlete return the try-out participation packet with all forms filled out and signed.
6. Staple the report card and try-out consent form to the participation packet.
7. Make sure that the physical is also included and completed.

Things that you need to keep.

8. Trainer/ Player Medical & Emergency Card
9. Your Team Disclosure

PLEASE REMEMBER THAT THE ATHLETE IS **NOT** ELIGIBLE UNTIL ALL OF THE ABOVE ARE COMPLETE. IT IS YOUR RESPONSIBILITY TO CHECK FOR ELIGIBILITY. THE MAIN OFFICE IS NO LONGER INVOLVED IN ELIGIBILITY. THEY ONLY ISSUE RECEIPTS FOR FEES PAID. HAND COMPLETED FORMS INTO JAMES BARNES.

James Barnes

Athletic Director